



Tuxedo Park School is a co-educational, independent school. Established in 1900 and situated on a 17-acre campus, the school is located in the historic gated community of Tuxedo Park, NY. The school is one of the first schools in the country to specialize in elementary education (pre-K through ninth grade). The school serves families living in Orange and Rockland Counties, NY and Bergen and Passaic Counties, NJ.

Math Teacher – Grades 4-9

The Tuxedo Park School is seeking qualified candidates that are engaging and dynamic classroom teachers with experience in developing student-centered courses. Qualified candidates will be experienced in teaching a wide range of math topics, including basic math skills, algebra, and geometry, with specific experience in teaching students with varying levels of math abilities. Teachers are invested in their growth as professionals and respect every member of the community. Teachers are committed to helping students achieve success and to the mission and values of Tuxedo Park School. The position reports to the Associate Head of School for Academics.

Requirements:

- Bachelor's Degree in the field of math education
- Master's Degree preferred
- At least 3 years teaching experience in the subject area of middle and/or high school math
- Extensive knowledge of Microsoft Office (Excel, Publisher, Word, Power Point) and SMARTBoard Technology
- Highly self-motivated, self-disciplined strong team player with ability to work independently or as part of a larger team
- Must possess exceptional organizational abilities: perform multiple projects, prioritize and provide attention to detail and respect deadlines
- Must demonstrate awareness of sensitive issues and ability to exercise good judgment in relating to public, faculty and staff, boards, volunteers and donors
- Ability to analyze and relate data in comprehensible presentations, notes and materials
- Excellent interpersonal skills and proven ability to communicate passionately, clearly and concisely in writing and orally
- Maintains a positive relationship and frequent communication with parents to create a secure environment for children

Responsibilities include, but are not limited to:

- Plan, prepare and deliver lesson plans and instructional materials that facilitate active learning of all students.
- Create curriculum that provides students with practical and real world applications of math concepts.
- Actively participate in the development of a curriculum that reflects the current trends in math education.
- Encourage and monitor the progress of individual students and use data to adjust teaching strategies.
- Schedule and conduct conferences with students, parents, and colleagues to provide information on student progress and student needs.
- Integrate technology into the curriculum.
- Participate actively in the work of the department and the school on curriculum development and the improvement of student achievement.
- Participate actively in the work of the grade level and across grade levels to coordinate curricular and extracurricular offerings.
- Maintain discipline in accordance with the rules and disciplinary systems of the school.
- Attend school functions such as athletic events, class plays, concerts, awards ceremonies, commencement, and fundraisers.
- Perform additional daily duties that may or may not directly relate to the subject area or licensure field, including advising a group of 8-10 students.

**Compensation and Benefits:**

- Salary commensurate with experience
- TPS offers a comprehensive and competitive benefits package: including optional medical and dental plans; non-contributory life and disability insurance; 403(b) Plan.

Tuxedo Park School is an equal opportunity employer.